

# *Serpe & Son's Inc.*

## *Bakery*

Please complete all information in blue or black ink and print clearly.

### PERSONAL INFORMATION

**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Middle Initial** \_\_\_\_\_

**Current Street Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_ **Social Security Number** \_\_\_\_\_ **Email Address** \_\_\_\_\_

Are you under 18 years of age? Yes \_\_\_ No \_\_\_

Are you legally authorized to work in the United States? Yes \_\_\_ No \_\_\_

Have you ever been convicted of any law violation? Yes \_\_\_ No \_\_\_ (Exclude minor traffic violations).

If yes, give details \_\_\_\_\_  
 (A conviction will not necessarily disqualify an applicant for employment)

Do you have a valid driver's license? Yes \_\_\_ No \_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_ Class of License \_\_\_\_\_

Have you had your Driver's License suspended or revoked in the last 3 years? Yes \_\_\_ No \_\_\_

If yes, please provide details \_\_\_\_\_

### EMPLOYMENT DESIRED

Position(s) \_\_\_\_\_

Have you ever applied/worked at Serpe & Son's Inc.? Yes \_\_\_ No \_\_\_ If yes, dates \_\_\_\_\_

How soon would you be available for employment if considered? \_\_\_\_\_

Are you seeking Full-time \_\_\_ Part-time \_\_\_ Salary Desired \_\_\_\_\_

Please indicate below your shift desired or availability:

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>EARLIEST TIME</b>							
<b>LATEST TIME</b>							

**EMPLOYMENT HISTORY**

Please account for the last 5 years, starting with your most recent employment. Must be completed even if attaching a resume.

Company Name \_\_\_\_\_ Employment Dates From \_\_\_\_\_ To \_\_\_\_\_  
Address \_\_\_\_\_ Phone Number \_\_\_\_\_  
Title \_\_\_\_\_ Job Duties \_\_\_\_\_ Salary \_\_\_\_\_  
Why did you leave? \_\_\_\_\_ Supervisor Name \_\_\_\_\_

Company Name \_\_\_\_\_ Employment Dates From \_\_\_\_\_ To \_\_\_\_\_  
Address \_\_\_\_\_ Phone Number \_\_\_\_\_  
Title \_\_\_\_\_ Job Duties \_\_\_\_\_ Salary \_\_\_\_\_  
Why did you leave? \_\_\_\_\_ Supervisor Name \_\_\_\_\_

Company Name \_\_\_\_\_ Employment Dates From \_\_\_\_\_ To \_\_\_\_\_  
Address \_\_\_\_\_ Phone Number \_\_\_\_\_  
Title \_\_\_\_\_ Job Duties \_\_\_\_\_ Salary \_\_\_\_\_  
Why did you leave? \_\_\_\_\_

**EDUCATION & SKILLS**

High School: Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Circle highest grade completed: 9 10 11 12 GED Or are you still attending? Yes \_\_\_\_\_ No \_\_\_\_\_

College/Technical or Trade school/or other education training (List all whether or not a degree was obtained)

Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Dates From \_\_\_\_\_ to \_\_\_\_\_  
Are you still attending? Yes \_\_\_\_\_ No \_\_\_\_\_ Degree/Certification \_\_\_\_\_

Describe any abilities, skills, experience that relate to the job you are applying for \_\_\_\_\_  
\_\_\_\_\_

What machines or equipment can you operate that relate to the job you are applying for \_\_\_\_\_  
\_\_\_\_\_

**PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING**

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application.

I understand that I will be required to successfully pass a drug screening examination. I hereby consent to a pre- and/ or post -employment drug screen as a condition of employment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

We are an equal opportunity employer and do not discriminate based upon race, color, religion, sex, age, disability or any other status protected by law or regulation. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

